Customer Information Update Form

*Customer Name: _____

*Utility Account Number: _____

*Current Service Address: _____

☐ **Update Account information:** (This Section used for updating general information)

Name Update: _____

New Mailing Address: _____

_____

Primary Phone#: _____ CELL HOME WORK OTHER: _____

☐ **Update Email:** (This section used for updating email and/or agreement to receive ebill)

(only 29 characters)

I wish to receive my bill via email? (Please circle one) **Yes** **No**

Note: By agreeing to receive your bill via email, you are also agreeing to receive any additional correspondence from Winchester Utilities via email, such as the annual water quality report, customer newsletters, etc.

☐ **Text Alerts:** (This section to be used if agreeing to receive text alerts from utility)

I wish to opt in to receiving communications regarding my account by text message

(Circle one) **Yes** **No** If yes, enter primary cell phone# _____

☐ **Opt Out Update:** (This section to be used if opting out of receiving phone calls, email, and/or text alerts)

I wish to opt out of receiving notifications via the automated phone system **Init** ____

I wish to opt out of receiving notifications via email **Init** ____

I wish to opt out of receiving notifications via text alerts **Init** ____

(for manual calls) (Please select one)

*Primary Phone#: _____ CELL HOME WORK OTHER: _____

☐ **Reset my Customer Portal password**

Signature: _____

Date : _____

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